

**KENTUCKY BOARD OF HOME INSPECTORS**  
**MEETING MINUTES**  
**July 12, 2016**

A regular meeting of the Kentucky Board of Home Inspectors was held at the Office of Occupations and Professions in Frankfort, KY on July 12, 2016.

**MEMBERS PRESENT**

Mark G. Oerther, Chairman  
Robert P. Johnson, Vice Chairman  
James A. Chandler  
Edward “Neal” Tong  
Mitch D. Buchanan  
Welford “Bud” Wenk

**OCCUPATIONS AND PROFESSIONS STAFF**

William Brown, Executive Director  
Robin Vick, Administrative Section Supervisor  
Megan Woodson, Board Administrator

**OFFICE OF THE ATTORNEY GENERAL**

Brian Judy, Office of the Attorney General

**MEMBERS ABSENT**

**GUESTS**

Steve Keeney  
Terry Ginn  
Michael Green

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**CALL TO ORDER**

Mr. Oerther called the meeting to order at 10:10 a.m.

**MINUTES**

A motion was made by Mr. Tong to approve the meeting minutes from June 14, 2016. Mr. Wenk seconded that motion and it carried.

**MONTHLY FINANCIAL REPORT**

The financial statement for June 2016 was reviewed by the Board.

**LICENSURE STATUS REPORT**

There are currently 408 licensed Home Inspectors.

**BOARD CHAIRMAN’S REPORT**

No Report

**BOARD COUNSEL REPORT**

Mr. Judy advised the annual FARB (Federation of Associations of Regulatory Boards) conference will be held September 29 through October 2, 2016 in Chicago, IL. Mr. Wenk made a motion to allocate \$500.00 to Mr. Judy to attend. Mr. Chandler seconded the motion and it carried.

**OCCUPATIONS AND PROFESSIONS REPORT**

Mr. Brown advised of Governor Bevin’s Red Tape Reduction Initiative to attack outdated and unnecessary business regulations. Mr. Brown advised the board members to review the board’s regulations for any complex burdens and/or to offer suggestions for improvement.

**OLD BUSINESS**

The Board reviewed and discussed the public service announcement drafted by Mr. Johnson. An updated version will be presented at the August meeting.

## **NEW BUSINESS**

The Board discussed possible regulation changes in the future that require all applicants and licensees to submit applications online.

Michael Green presented a proposal for an apprentice training program. The Board discussed the proposal and will review further for the August meeting.

Mr. Johnson made a motion to open up discussion for reciprocity of licensing and education requirements with bordering licensing states such as Indiana, Tennessee, West Virginia, Illinois, and Missouri. Mr. Buchanan seconded the motion and it carried.

## **NEWSLETTER COMMITTEE REPORT**

Mr. Johnson advised the newsletter is being drafted and will bring to the August meeting.

## **EDUCATION COMMITTEE REPORT**

The Education Committee made the following recommendations:

- Continuing education courses *approved*:

<b><u>Provider</u></b>	<b><u>Course Number</u></b>	<b><u>Course Name</u></b>
InterNACHI	CE-0812-010	Energy Movement – 2hrs
InterNACHI	CE-0812-011	House as a System - 2 hrs
ASHI	CE-0716-001	2016 Electrical – 4 hrs
ASHI	CE-0716-002	Analyzing and Finding Hard to Find Leaks – 2 hrs
ASHI	CE-0716-003	Inspection and Development of Modern Plumbing and Sewage Systems – 2 hrs
ASHI	CE-0716-004	Grounding and Bonding/ Multiwire Branch Circuits – 2 hrs
ASHI	CE-0716-005	Inspection of Decks – 2 hrs
ASHI	CE-0716-006	Inspecting Air Conditioning and Heat Pumps – 2 hrs
ASHI	CE-0716-007	Built-in Appliance Inspection – 2 hrs
ASHI	CE-0716-008	Major Home Deficiencies- The Ten Plagues – 2 hrs
ASHI	CE-0716-009	Causes, Symptoms, and Solutions to Common Foundation Problems – 2 hrs
ASHI	CE-0716-010	Attic and Crawlspace Ventilation – 2 hrs
ASHI	CE-0716-011	Combustion Safety Testing – 2 hrs
ASHI	CE-0716-012	2014 NEC Update for Home Inspectors – 2 hrs
ASHI	CE-0716-013	Construction Guidelines to Hang Your Hat on – 2 hrs
ASHI	CE-0716-014	Making Connections: Pipe and Fittings, Application and Installation

		– 2 hrs
ASHI	CE-0716-015	Taking a Closer Look at Electrical Inspections (Advanced) – 2 hrs
ASHI	CE-0716-016	Some Risks of Fiberglass Insulation in Residential Construction – 2 hrs
ASHI	CE-0716-017	Inspecting Old Houses: The Good, The Bad, and The Ugly Parts 1 & 2 – 4 hrs
ASHI	CE-0716-018	Inspection of Exterior Claddings: What are the Warning Signs of Impending Failure? – 2 hrs
ASHI	CE-0716-019	Geo-technical Issues: How they affect properties and the home inspector – 2 hrs
ASHI	CE-0716-020	Fire Protection – 2 hrs
ASHI	CE-0716-021	Inspection Quiz – 2 hrs
ASHI	CE-0716-022	Building Science and the Building Envelope – 2 hrs
ASHI	CE-0716-023	10 Most Common Problems with Masonry Fireplaces and Chimneys – 2 hrs
ASHI	CE-0716-024	Getting to the Root of it with Sewer Inspections – 2 hrs
ASHI	CE-0716-025	Tile Roof Inspections: What you can see, What you can't – 2 hrs

Mr. Chandler seconded the motion and the motion carried.

#### **APPLICATIONS COMMITTEE**

The Applications Committee recommended the following:

- Initial licensure applications to be **approved**:

Ginn, Terrell D.

Hayes, Nicolas M.

Mr. Chandler seconded the motion and the motion carried.

- Initial Licensure applications to be **denied**:

Cruse, Willie T.

Mr. Tong seconded the motion and the motion carried.

- Renewal applications to be **approved**:

Adams, Thomas P.

Boggs, Michael S.

Edmunds, Gared L.

English, Robert C.

Gerard, Garret K.

Gray, Brad A.

Hawkins, William P.

Hay, Eric R.

Hope, Michael P.

Jared, Nathan L.

Lockstead, Alex E.

Miller, Dale R.

Ross, Joshua P.

Scott, David L.

Shoulders, Gary W.

Smith, Douglas W.

Weiss, Mark A.

Wilkerson, Michael T.

Young, Don L.

Mr. Buchanan seconded the motion and the motion carried.

- Renewal applications **approved** to come out of inactive status:

Watt, Jeffery P.

Mr. Tong seconded the motion and the motion carried.

- Renewal applications to be **deferred**:

Gassert, Ronald W.

Parido, Jason S.

Walker, Gerald

Mr. Buchanan seconded the motion and the motion carried.

### **COMPLAINTS COMMITTEE**

- The Complaints Committee recommended **dismissal** of 2015-06.

Mr. Tong seconded the motion and it carried.

- The Complaints Committee recommended issuing a written reprimand to licensees in 2016-09 and 2016-10.

Mr. Tong seconded the motion and the motion carried.

- The Complaints Committee reported the following cases are **ongoing**:
  - 2015-03
  - 2015-08
  - 2016-11
  - 2016-12

### **TRAVEL AND PER DIEM**

Mr. Buchanan made a motion to approve the travel and per diem for members attending today's meeting. The motion, seconded by Mr. Chandler, carried.

### **NEXT MEETING**

The next meeting is scheduled for Tuesday, August 9, 2016 at 10:00am at the Office of Occupations and Professions in Frankfort, KY.

### **ADJOURNMENT**

Mr. Wenk made a motion to adjourn at 12:35 p.m. The motion was seconded by Mr. Chandler and carried.

Minutes prepared by Megan Woodson on July 12, 2016.